

Minutes of the Parks & Leisure Committee Meeting
Held on 7.00 pm on Monday 9th April 2018
in The Cabin, Salhouse Road, Rackheath

Present: Brian Gardner (Chairman), Tracy Buckley, Paula Lowe, Rebekah Hughes

Also Present: Sally Hoare (BDC Infrastructure Officer)

In Attendance: Diana Dring (Parish Clerk)

1. Apologies for absence

Bailey Tuddenham apologised that he would not be to attend for the next three meetings as he had school exams Callum and Claire were also not present. Agreed that some of the business conducted at the meetings was of less interest to the youth co-opted members and they would not be expected to attend all meetings but would be sent agendas and minutes.

2. Approval of the minutes of the meeting of 12th March 2018 and any matters arising

The minutes of the Parks and Leisure Committee meeting were approved as a correct record on the proposal of Paula, seconded by Tracy.

It was noted that not all the matters raised in the previous minutes were discussed and approved by the Parish Council and these would need to be raised again.

3. Stracey Sports Park Updates on

i) Pavilion Funding Applications

Sports England application was submitted on 29 March, response likely to be 4- 6 weeks e.g. by mid-May. If it passed the first stage, further information would be requested the final decision made after 6- 8 weeks e.g. July, which would be very close to August start.

Football Foundation application can only be made when funding is secured e.g. by Sport England initial acceptance and/or PWLB fund approved.

ii) Review Pavilion Budget

Some amendments had been made to the Pavilion Budget figures following the PC Finance Group review.

Contingency Allowance- Although the Project Manager had recommended a 10% building contingency allowance, members suggested it could be increased to 20% if necessary by borrowing from the Open Space and other funds e.g. Youth/Community Fund. (Both funds totalled £45,000 at 31/3/18). It would be repaid by future S106 income. **PC to approve**

PWLB Loan To ensure that sufficient funding was available at the right time it was agreed to recommend that the PC apply to borrow £105,000 from the Public Works Loan Board for 50 years which would be repaid at £3,922 pa at current rate of 2.81%. The repayment could be met by the 2018/19 budget Pavilion costs and future Pavilion income/precept/S106. The PC could choose to make a pre-mature repayment to pay off the debt when S106 funds were available, but it would incur a premium payment. **PC to resolve to seek Secretary of States approval for proposed borrowing.**

NB- If Sport England application is successful the borrowing can be reduced to £55,000 before the funds are drawn down.

iii) Use of Playing Field land and MPSA

Noted that the adult football season is ending with one rearranged fixture on 29th April- need to arrange treatment of pitches. Overdue pitch fees have been followed up. Need to advise Football Clubs that there will be no changing rooms next season, just toilets depending when the building work starts

Football Foundation had arranged for the pitches to be inspected on 5 April and the report and recommendations were awaited.

A request had been received for an adult football tournament for 6 teams using pitches on 11 Aug for (Big C). Agreed to charge £200 for use of field and pavilion but advise that they would need to make arrangements for sufficient parking.

It had been noticed that the MPSA had been swept by persons unknown and that the surface below was in reasonable condition. Agreed to ask contractor's advice on the condition of the surface and what could be done to improve it.

Agreed to ask the Home Educated group about their continuing use of the MPSA and Pavilion for tennis and review the free arrangement

Bowls Green proposal. HAGs had been asked to redraw their plans for the adult and children's play and fitness areas on the Playing Field including the land behind the Pavilion, which was due towards the end of the month. Agreed to show PC the plan for part of the Bowls Green for community use behind the new Pavilion extension and ask **PC to resolve to support this proposal.**

iv) Youth Football Scheme

Wroxham FC are setting up 2 youth teams, an under 8's and under 7's and under 6's training sessions. Clerk to ask Wroxham FC about progress and plans and to invite them to the next PLC meeting to talk about the future and funding.

v) Any other matters

To continue with weekly cleaning of the Pavilion

Discussed potential of dog mess on the Playing Field, which although it wasn't a problem currently, it should be kept under review.

4. Pavilion and Playing Field Plans - Display for Annual Parish Meeting

Use of revised Pavilion Plan- need printing in larger size and Brian's plan with new Pavilion and division of Bowls Green overlaid on existing building.

5. Jubilee Park

- i) **Rackheath Live Update-** All going to plan- need to distribute leaflets on the Industrial Estate and Mahoney Green – Clerk to ask Dor2Dor for price
Rebekah advised that she had been in touch with BDC about a grant for Rackheath Live but the BDC adviser was checking whether this would affect the planned application for a grant for the Pavilion from the same Broadland Community at Heart Fund.

ii) **Any Other Matters**

A resident had requested that the trees in Eva Rd tree belt are coppiced as they obscure light and overhang. Clerk to get quote

6. Any other matters arising

Sally asked about the Parish Council's progress with the ownership of the Playing Field and the Clerk advised that the solicitor had been instructed in May 2017, submitted the application to the Land Registry in September 2017 to have the land registered in the Parish Council's name using the documentary evidence to support the missing Deed of Gift. The solicitor had since made a few queries about contact details for the Village Hall Trustees (?) and a request for a further map and then advised that it would cost more as it was taking more time! Sally advised talking to Martin Thrower at BDC to see if he knew someone who could chase the matter up.

Agreed to ask Grounds Maintenance contractor to look at broken fence bordering the pathway between Willoughby Way and Craske Drive.

7. Next meeting 14th May 2018