

Rackheath Parish Council
Minutes of the Parks & Leisure Committee Meeting
Held at 7.00 pm on Monday 13th August 2018
in The Cabin, Salhouse Road, Rackheath

Present: Brian Gardner (Chair), Tracy Buckley, Rebekah Hughes and Paula Lowe

In Attendance: Diana Dring, Parish Clerk

- 1. Apologies for absence-** None
- 2. Approval of the minutes of the Parks & Leisure meeting of 9th July 2018 and any matters arising-** Minutes approved as a correct record on the proposal of Tracy, seconded by Paula

3. Stracey Sports Park Updates

i) Pavilion Funding

Decisions from Sport England and Football Foundation expected this week. Confirmation of £5,000 Broadland Community at Heart Grant received

Yet to finalise Building Contract drawn up by Nplaw – need to arrange Joint named insurance for existing building and building works.

Reviewed additional building costs, i.e. roof tiles £5670, solicitors contract fee £500, UK Power Networks £5687, Trenching for electric supply £1209, move shed £789 and building insurance. Reduced cost of £2,000 for fire Alarm system included in Gill's quote and Football Foundation contribution of £2,000 towards Professional fees

ii) Youth Football Agreement with Wroxham FC

Latest update from Wroxham FC advised 5 teams would be based at Rackheath- U7s, U8s, U9s, and U10s (x2) and training for U6s. Agreed to charge pitch fees of £166.66 +VAT = £200 per team and the same for U6s, total £1200 inc. VAT to be paid monthly Sept to Feb @ £200 per month. Hire Agreement to state fee is just for use of pitches for matches and 1 evening training session plus changing facilities but does not include use of the kitchen or function area, which could be hired separately.

Initial marking of 3 youth pitches carried out by PC Grounds Contractor to continue until Wroxham FC are able to arrange marking themselves. PLC not able to provide pitch marker.

Wroxham FC requested floodlights to be turned to grassed area next to MPSA for winter training Clerk to f/up with electrician. Previous quote for replacement of all 8 lights + turning was £2595. PLC felt the PC had already contributed to the pitches and other facilities and the PC could not sponsor the U9's team kit at this time as requested (£467 for 2 years).

Agreed to ask Wroxham FC to include Brian in emails and report progress to PLC/PC

iii) Bowls Green plans

PLC agreed with new Bowls Green plan drawn to scale and supported the Bowls Club's requests to:-

- Move the access gate to changing room end of Pavilion
- Re-site the equipment shed as required (PC to pay building contractor to do this)
- See plan for measurements – boundary fence to run in straight line from extension – reduction approx. 23 feet, still leaving room for 6 rinks of approx. 17 feet each
- Contractor will secure perimeter of the building site with 'heras' fencing all round the Pavilion protecting the site and external areas such as the Bowls Green from damage. Any damage that occurred would be rectified.
- Additional changing space will be made available to accommodate Bowls Teams as required.
- Parish Council will provide 4 foot high wooden fencing and if the Bowls Club wish to pay for additional open trellis fencing to increase the height they may do so.

iv) Any other matters

Several complaints had been received about the mess left in the Pavilion and playing field following a football tournament held there on August 4th. Members agreed that the Club responsible should be fined. Clerk to send invoice

4. Fireworks Event 2018

Plan to hold another Fireworks event on Friday 2nd November similar to previous events but need to check with the building contractor that the site will be accessible at that time.

There will be no bonfire as that area will be used for football training. Brian to check cost of Fireworks to report to PC.

5. Jubilee Park

ROSPA Inspection report

Discussed issues raised- need to remove bent sign on toddler area fence, refurbish toddler equipment as previously planned and address surface issues where rubber matting was lifting slightly. Clerk to follow up

6. Any Other Matters arising

Discussed issues of fly-tipping garden waste in wooded areas at Canfor Rd and Wilde Rd, which had been reported and removed by Broadland Council who owned the areas.

However, further dumping had occurred at the weekend- Paula offered to ring Broadland.

7. Next meeting 10th September 2018