

**You are invited to attend
Rackheath Parish Council Annual Meeting
On Monday 20th May 2019 At 7.30 p.m.
In the Cabin, Salhouse Rd, Rackheath**



Diana Dring, Parish Clerk. Tel: 01603 758249

AGENDA

- 1. Election of Parish Council Chairman**
- 2. Election of Parish Council Vice Chairman**
- 3. To accept any apologies for absence**
- 4. To receive Declarations of Interest for items on the agenda**
- 5. To adjourn the meeting for public participation and reports from the District Councillor & Police**
- 6. To approve the minutes of the Parish Council meeting of 15^h April 2019**
- 7. To receive the Chairman/Clerk's Report and any matters arising from the minutes not on the agenda**
- 8. To receive the Parks and Leisure Committee meeting Minutes of 8th April 2019 and a report of the meeting of 13th May 2019 and consider recommendations on**
 - i) Pavilion Building Work**
 - ii) Contract Variations and Costs**
 - iii) Any other matters**
- 9. To review any issues raised at the Annual Community Meeting of 15th May 2019**
- 10. To consider a report and recommendations from the Planning Committee meeting of 29th April regarding Lovell Builders queries concerning the Open Space provision on their development for 157 homes at Green Lane East and to receive the Planning Minutes of 25th March 2019**
- 11. To consider a proposal from Broadland District Council concerning the Portacabin currently installed next to the Holy Trinity Church, Salhouse Rd**
- 12. Appointment of members to Parish Council Committees, Advisory Groups and representation on external bodies;**
 - i) Planning Committee**
 - ii) Parks and Leisure Committee**
 - iii) Internal Audit Councillor**
 - iv) Finance Advisory Group**
 - v) Staffing Advisory Group, includes Disciplinary and Grievance sub groups**
 - vi) Representatives on the Village Hall Management Committee**

- 13. Review and approve the Norfolk County Council delegated verge cutting agreement for 2018/19**
- 14. Accounts**
 - i) To approve payments (listed separately)**
 - ii) To note monthly bank reconciliation**
 - iii) To approve the Parish Council's insurance cover for 2019/20**
 - iv) To agree the loan from the Public Works Loan Board**
- 15. To receive correspondence and agree response (if any)**

NALC Bulletin
BDC- Planning Enforcement
Konectbus – bus service update
JH Landscaping – introduction to service
FA Facilities Fund – Pavilion Opening ceremony advice
Royal Mail- confirmation of Pavilion address
Resident- enquiry about local allotments
Trevor Holden, MD of BDC and SNDC re collaboration progress
BDC Planning Enforcement Update
- 16. Public Right to Reply- adjournment of meeting for public to comment**
- 17. Items for publication/media and items for the next Parish Council meeting on 17th June 2019**
- 18. Resolution to exclude Press and the Public in order to discuss matters where publicity would be prejudicial to the public interest by reason of the confidential nature under the provisions of Section 1 of the Public Bodies (Admissions to meetings) Act 1960, that is Staff Matters**
- 19. To consider a report and recommendations from the Staffing Advisory Group following interview held on 9th May 2019**